**Farm Environment Plan auditing dispute submission form**

*If you need help completing this form, please contact Customer Services on 0800 324636 or, if calling from Christchurch, 03 353 9007.*

*Staff will be able to provide some general assistance.*

***Send the completed submission form, and supporting documents, to:***

*Environment Canterbury Regional Council, PO Box 345, Christchurch 8140*

**Fees**

A submission fee applies for this submission. Please refer to [www.canterburywater.farm](http://www.canterburywater.farm) for fees information.

The fee will cover an initial assessment of your submission.

If the dispute is substantiated, Environment Canterbury will refund the fee.

**Submission process**

Use this submission form if you are disputing the audit grade or the action the Certified Farm Environment Plan (FEP) Auditor gives you.

We will assess this dispute, during which we may ask you to come for an interview. For more information on the disputes submission process, please refer to the Farm Environment Plan audit complaints and disputes guidelines at [www.canterburywater.farm](http://www.canterburywater.farm).

If you are part of an Approved International Standards Organisation (ISO) Accredited Audit Programme (see the list at [www.canterburywater.farm](http://www.canterburywater.farm)), you will need to contact your Approved ISO Accredited Audit Programme to dispute the audit grade or action that its auditor has given you.

|  |
| --- |
| **Submitter DETAILS** |

|  |  |  |  |
| --- | --- | --- | --- |
| Primary contact name |  | Position |  |
| Contact phone number |  |  Correspondence address |  |
| E-mail address |  |

|  |
| --- |
| **Submission details** |

|  |
| --- |
| **Certified Farm Environment Plan Auditor details**Name Company Date of the auditWas the audit conducted as part of (*Tick as appropriate*):  Individual contract   Irrigation Scheme, Principal Water Supplier or  Hurunui Waiau River Regional Plan Collective *–* Name |
| **Complaint details***Please use the box below or attach a document (dated and signed) to provide a detailed and precise description of your complaint. Also include any supporting documents with your submission.* |

|  |
| --- |
| **SIGNATURE AND DATE** |

Signature of submitter Date Full name of person signing – please print