

APPLICATION FOR CODE COMPLIANCE CERTIFICATE

Under Section 92, Building Act 2004

If you need help in filling out this form please contact our Customer Services staff on (03) 353-9007 or toll free 0800 EC INFO (0800 324 636). They will be able to provide some general assistance or refer you to an officer who can help you with your application.

FOR OFFICE USE ONLY

Application number:

Charges paid:

Receipt number:

BUILDING CONSENT

Building consent number: _____

Issued by: ENVIRONMENT CANTERBURY

OWNER DETAILS

1. Name of owner(s):

Surname:	First names (in full):	Mr/Mrs/Ms/ Miss/Dr/Prof.
----------	------------------------	-----------------------------

Surname:	First names (in full):	Mr/Mrs/Ms/ Miss/Dr/Prof.
----------	------------------------	-----------------------------

OR

Registered Company name and number: _____

Mailing address: _____

Street address/reg. office _____

Phone number:	Landline:
---------------	-----------

Facsimile number:	Daytime:
-------------------	----------

Email address:	Mobile:
----------------	---------

Website:	After hours:
----------	--------------

Contact person: _____

- Certificate of Title
 Sale and Purchase Agreement
 Lease
 Other

Tick here if you are an ECan staff member, an ECan Councillor, or a family member of either.

2. Name of Agent: [Only required if application is being made on behalf of the owner.]

Name of agent: _____

Contact person: _____

Mailing address: _____

Street address/reg. office: _____

Phone number: _____ Landline: _____

Daytime: _____ Facsimile number: _____

Mobile: _____ After hours: _____

Email address: _____ Website: _____

Relationship to Owner: [State details of the authorisation from the owner to make the application on the owner's behalf.]

First point of contact for communications with building consent authority: Owner Agent

APPLICATION

All building work to be carried out under the above building consent was completed on: _____

The licensed building practitioner(s) who carried out or supervised the restricted building work are as follows:

Key personnel:

Designer(s): _____ Phone no: _____
Registration no: _____

Builder(s): _____ Phone no: _____
Registration no: _____

Registered Drainlayer(s): _____ Phone no: _____
Registration no: _____

Registered Plumber(s): _____ Phone no: _____
Registration no: _____

Other: _____ Phone no: _____
Registration no: _____

The provided certificate of title should not be more than 90 days old.

The following specified systems are contained on the compliance schedule for the building and, in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the building consent: [List specified systems]

I request that you issue a code compliance certificate for this work under Section 95 of the Building Act 2004. The code compliance certificate should be sent to: [state which address, and whether owner or agent]

ATTACHMENTS

The following documents are attached to this application:

- Certificates from personnel who carried out the work
- Certificates that relate to energy work
- Evidence that specified systems are capable of performing to the performance standards set out in the building consent

SIGNATURE AND DATE

I hereby confirm that information provided here is accurate and current:

**Signature of owner / agent on behalf
of and with the authority of the owner**
– Environment Canterbury must have written authorisation.

Date

Full name of person signing – please print

